

The White Hills Park Federation Trust Student Admissions Arrangements.

The Schools of the White Hills Park Federation Trust follow the standard admissions criteria used by Nottinghamshire Schools. This is outlined below and can also be found on the Nottinghamshire County Council website.

Standard admission Criteria for Year 7

Along with most Nottinghamshire community and voluntary controlled schools we use the standard admission oversubscription criteria detailed below.

Special consideration for all year groups

Special consideration may be given to applications that are supported by written evidence from a doctor, social worker or other relevant professional giving reasons why the school is the **only** school which could cater for the child's particular needs. This might include medical needs, mobility support needs, special educational needs or other social circumstances. The evidence must be presented at the time of application. The appropriate designated officers will consider the written evidence provided to decide whether the application may be processed as special circumstances. Admission under special circumstances will have priority over all but the first numbered criterion. Children of nomadic travelers will be allocated a place at their catchment area school.

In the event of oversubscription, the following criteria will be applied, in priority order, to decide which applications will be granted once places have been allocated to pupils who have a statement of special educational needs which names the school:

1. Children who are looked after
2. Children who live in the catchment area and who, at the time of admission, will have a brother or sister attending the school
3. Other children who live in the catchment area
4. Children who live outside the catchment area but who are attending a linked primary phase school on the closing date for applications preceding admission to secondary school, and who will have a brother or sister attending the preferred secondary school at the time of admission
5. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the preferred secondary school
6. Children who live outside the catchment area but who are attending a linked primary phase school on the closing date for applications preceding admission to secondary school

7. Other children who live outside the catchment area. Attending school is taken to be on roll at a school for the purposes of admissions. In the event of oversubscription, within any criterion, preference will be given to children who live nearest to the school as the crow flies. Distances are measured from the entrance to the child's home to the principal entrance of the main administrative building of the school, using the County Council's distance measuring software.

How do I appeal?

You have the right to appeal to an independent appeal panel if you are not happy with the outcome of your application. If you wish to appeal, you should telephone Karen Sims, Clerk to the Governors on 0115 9078111.

Waiting lists

Waiting lists are held where the number of applications received is greater than the number of available places in the intake year group. The order of places on a waiting list is decided by the admission oversubscription criteria for the school. No reference will be made to the date we receive your application or whether you have chosen to appeal. Your position on a waiting list may change. If any late applications have a higher priority within the admission oversubscription criteria, they will be placed higher than those who have been on the list for some time. If your child is offered a place at a higher preferred school, their name will be removed from any waiting lists for lower preferences.

The White Hills Park Federation Trust will write to offer a place to the applicant at the top of the waiting list if the number of allocated places falls below the published admission number for the school. Children's names will only be added to a school's waiting list if they are refused a place.