

Bramcote College: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which we encourage pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Nottingham College
- Confetti College
- G3A Football Academy
- Nottingham Trent University
- Derby University

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school including Nottingham College, NUASt, Bramcote College 6th Form, Bilborough College, Confetti College and George Spencer Academy as well as local independent apprenticeship providers.

Last year our year 13 pupils moved to range of providers after school:

- Nottingham University
- Nottingham Trent University
- Oxford University
- Liverpool University

Management of provider access requests

Procedure

A provider wishing to request access should contact *Mrs Jenny Read, Assistant Headteacher / Careers Leader* by email at jenny.read@whptrust.org

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please see the attached programme below – please note that this is still in development and we hope to add further opportunities as the year progresses.

	Autumn Term	Spring Term	Summer Term
Year 8		Careers Week & National Apprenticeship Week activities	Work Taster Day
Year 9	Careers Fair – academic and vocational routes with a range of providers.	KS4 options process including open evening.	<i>No encounters – legislation requires encounters to take place by 28 February if in year 9</i>
Year 10	Careers Fair – academic and vocational routes with a range of providers.	National Apprenticeships Week programme – Post-16 Apprenticeship & Technical Qualifications session (all students)	Post-16 ‘Futures’ Week including visits to local employers, Post-16 options assembly & mock interview day with local employers / colleges. Careers lessons – interview & employability skills – preparing for Post-16.
Year 11	Careers Fair – academic and vocational routes with a range of providers. Post 16 provider open evenings. Meetings with careers adviser Post 16 applications	Post-16 interviews National Apprenticeships Week programme – Post-16 Apprenticeship session (targeted students) Meetings with careers adviser	<i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i> Confirmation of post-16 education and training destinations for all pupils

Year 12	<p>UCAS Apprenticeship and Universities Fair</p> <p>Tutor programme: future education, training and employment options</p>	<p>Tutor programme: future education, training and employment options</p>	<p>Tutor programme: future education, training and employment options</p> <p>University Open Days</p> <p>Meetings with careers adviser</p> <p>Futures Day including higher and degree apprenticeship providers</p> <p>Work Experience Week</p>
	Autumn Term	Spring Term	Summer Term
Year 13	<p>Meetings with careers adviser</p> <p>Tutor programme: future education, training and employment options</p> <p>Post-18 applications</p>	<p>Post-18 interviews</p>	<p><i>No encounters – legislation requires encounters to take place by 28 February if in year 13</i></p> <p>Confirmation of post-18 education and training destinations for all pupils</p>

Premises and facilities

The school will make the main hall or classrooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception to be available for pupils in the Library. The Library is available to all pupils at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure.

Next Review – 1st January 2024