

Bramcote College PTA

Minutes of a Meeting held on; 25th January 2018 at Bramcote College at 6.30pm

Present:

Parents: Sned Driver (Chair), Elaine Moore (Secretary), Cathy Peacock (Treasurer), Tre Odams, Gill Watts, Alex Malysz

Teachers: Jo Cooper

Student Leader: Hannah Beresford

Apologies: Melissa-Perry-Slack (Vice-Chair) Clare Williams (Deputy Treasurer), Charlotte Lloyd, Heidi Gale, Farah Gulshan, Emma Heydon

1. Apologies had been received from : Melissa-Perry-Slack (Vice-Chair) Clare Williams (Deputy Treasurer), Heidi Gale, Farah Gulshan, Emma Heydon.

A big welcome to Alex who came along to the meeting 😊

2. There were no matters arising from the last meeting

3. **Autumn 2017/18 accounts**

The accounts were presented by Cathy who highlighted that a fantastic £446 had been raised over the Autumn term through the Christmas card fundraiser, the Key Stage 3 disco and donations received through easy fundraising. This has enabled PTA to donate over £2,000 to the school during the term for:

- 9 keyboards for the Music Department
- 7 Microscopes for the Science Department
- 2 Toasters for the breakfast club, and
- Games to start up the Board Games lunch club

As result of the donations the bank balance is now just £327 so more successful fundraising does need to take place between now and July.

4. **KS3 Disco review**

The key points raised were:

- More money was raised this year - this was due to not paying for the bouncy castle
- The Fiver Challenge for KS3 raised a fantastic £88 - not all Tutors decided to take part and Jo will mention Tutor engagement for PTA events at the next staff meeting
- The event was attended by 20 students less last year but there was still a fantastic turn out and good feedback was received – need to increase numbers next year
- Variety of games was a success and 20p per go seemed to be the right price.
- The operation of the refreshments to be reviewed for next time – PTA to run the drink stall. Student leaders to run the sweet stall.
- Big thanks go to:
 - Farah for working tirelessly on the Henna stall
 - The teachers who came to run stalls and supervise
 - Kitchen staff who gave their time for free to sell food

2018 Disco Date set for the Wednesday 19th December 6pm to 8pm – parent and teacher volunteers needed so please add the date to your diaries 😊

5. Christmas Card Fundraiser

The key points raised were:

- Big thanks go to Melissa and Margaret Hewitt (Art Teacher) who organised the event.
- Less money raised this year due to:
 - Fewer orders placed – the system of Tutors involvement was quite patchy and some orders didn't get placed after students had handed them in - suggestion that designs and orders handed in via reception this year
 - More money spent on prizes – suggestion that a % of sales is spend on prizes next year
 - Orders came back from the company quite late – suggestion to get designs of to the printers before October half term this year so that orders can be placed in early November and they can get back to school in good time.

6. Ideas for Future Events

Easter Egg Chocolate Tombola – booked for 27th March at 11.30am to 1pm

This event is always a big success – a great atmosphere and good levels of fundraising. Need to get lots of chocolate donations as there is always a big demand from students.

Jo Cooper to speak to Dawn Crouch (English Teacher) who now has responsibility for Student Leaders to help lead this event and get the students involved and turn this into a “Eggstravaganza!”

All PTA members and helpers to encourage as many donations as possible and a note to go out on email from school asking for donations by Friday 3rd March.

Volunteers are needed to help run the tombola stall – please confirm availability

Footloose School Production – booked for 24th and 25th April 6.30pm to 9.30pm

The first time in many years that the school will have run a production. It is being organised by Emma Heydon and Margaret Hewitt with support from other teachers.

PTA support needed on both nights to run refreshments and tombola. Tea, Coffee, Hot Chocolate and Juice and popcorn and other refreshments to be sold.

Volunteers are needed to help run the tombola stall – please confirm availability

3rd Annual Fashion Show – booked for 11th May 6.30pm to 9pm (to enable set up and tidy up)

Has been the biggest fundraiser event each year – last year raising over £800. Concern that AW have decided to run this event for the first time just three weeks before BC:

- Cathy to raise with AW PTA about better co-ordination of events
- Elaine to speak to Julie Francis about applying for a licence from the council.
- PTA needs a person to volunteer to take this on now that Julie has moved over to AW PTA
- Cathy will speak to Clare about Dave and Andy doing the bar

Volunteers are needed to help on the night and to see if we can borrow a few full length mirrors to set up a changing room – please confirm availability

All to sell as many tickets as possible: we need to sell 50 adult tickets to secure the event as a good fundraiser

Year 6 Induction Event – Booked for 3rd, 4th, 5th July

A great opportunity to raise awareness of PTA and to encourage new parents to join in some way. Jo has asked for PTA to run a welcome stall one evening on the parents night – date to be confirmed.

Volunteers are needed to help and encourage new helpers – please confirm availability once Jo has confirmed date.

Candlelight/Talent Night

Unfortunately this event was moved to AW this year. Jo to speak to Zoe and Clare to see if they could organise an event for next school year

Primary School/Community Event

In previous years this has been a primary school dance festival but again this has been moved to AW. Elaine to explore potential of booking a magician and running a community event aimed at primary schools/local children the week that the Year 6's come to school for induction.

How to raise more awareness of PTA??

Within the next 12 -18 months some parents will move on so new members and helpers (even if time can be given to support 1 or 2 events per year) are really needed.

Elaine has drafted a letter to go out and Jo will check whether PTA can use the school email to directly email parents as a supplement to what is dispatched on the newsletter.

Next meeting to discuss this in more detail but the Year 6 induction night should be a good way of getting helpers from the new cohort of students.